HAWC HCV Participants



P 301.791.3168 F 301.791.2755

 $Hours: Mon-Thurs\ 7:30\ am-4:00\ pm;\ Fri\ 7:30\ am-12:00\ pm;\ Closed\ Saturday\ and\ Sunday$

Fall 2019 – Distributed October 2019 Website: www.hawcmd.org



Happy FALL!!

Please note this newsletter is for voucher holders and is not the same as the newsletter from the Property Management group.

IMPORTANT!! UTILITY ALLOWANCE CHANGES

HUD requires that we review our utility allowances every year. After this year's review, the utility allowances have decreased. As a result, your rent may be higher when your annual recertification is completed. HCV staff will be available for questions.

Portability Requests

You must submit a Portability Request form if you want to port. The form is available on our Website as well as in our lobby.

Medical Expenses

Please note that when it is time for your annual recertification, ALL medical expenses must be submitted at that time. Staff will not recalculate your rent if medical expenses are submitted late. Also, please provide the amount of out of pocket expenses you have paid, not what you owe.

Streamlining Annual Recertification's

Please carefully review and sign ALL documents sent to you. If you have questions, please call staff.

Reporting Income Changes

All changes <u>must</u> be made on an Interim Change Form <u>within</u> ten days of the change. DO NOT CALL TO REPORT CHANGES. In addition, you MUST attach a letter from your employer stating you are no longer employed, or an employment offer letter stating how many hours you are being hired to work and at what pay rate. Failure to report income can result in the loss of your voucher and/or a repayment of owed funds.

Sick?

Please don't come into our offices if you are sick. We are trying to limit the spread of germs.

HAWC Website

The Interim Change Form and the Intent to Move Form are now both available on our Website.

Drop Box in Lobby

Please utilize the drop box that is in our lobby to drop off payments, forms, letters, etc.
There is no need to contact staff to notify us that you have dropped off paperwork. The box is checked regularly throughout the day.

HAWC Will Be Closed:

November 11, 2019 November 28-29, 2019 December 24-25, 2019 December 31, 2019

Ways to Save Money on A Low Income



- 1) Plan your shopping. Use a written budget every single month.
- 2) Buy used stuff.
- 3) Don't use credit cards
- 4) Pack lunches for work
- 5) Do all your errands at once to save gas.
- 6) Walk or ride your bike.
- 7) Find a side gig
- 8) Stay out of restaurants
- 9) Plan your meals
- 10) Get rid of cable TV
- 11) Use coupons
- 12) Use free grocery pick up. It helps avoid impulse shopping.

And last but not least, consider the <u>FAMILY SELF</u> SUFFICIENCY PROGRAM!

The FSS program provides the following:

A financial incentive for you to increase your earnings in the form of an escrow savings account that increases as your earnings increase.

The escrow account helps you build savings that you can use to improve your quality of life and advance your personal goals.

AND

Case Management or Coaching to help you and your family access services they may need to overcome barriers to employment, strengthen your financial capability, and address other challenges that may be holding you back from achieving your goals.

ESCROW SAVINGS ACCOUNT



If interested in learning more, please contact <u>Allison Ruth at 301-791-3168 X205</u>

HCV Contact Information:

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